

- The unit focuses on the operations and executive support for all units or sections of the Department. The *Executive Officer* heads the Administration and Finance section while the Director is responsible for the overall management, budget and personnel succession for the Department proper.

Management
Administration
Finance



- The section is managed by the Senior Cultural Development Officer. The cluster is responsible for the various projects of the Department; training for the sector; and planning matters.

**Projects, Training,
Community
Development and
Planning**



- This division of the Department focuses particularly on the drafting of policies/plans and strategies for the Department and the sector; finding appropriate protection mechanisms to safeguarding national cultural heritage; and the ratification and implementation of culture and heritage related international conventions and treaties. The section is led by the Principal Policy Planning Officer.

Policy, Conventions & Legislations



- The unit is responsible for the development and implementation of a cultural industries strategy for Fiji, the disbursement of grants to statutory and non-profit agencies of the Department, management of Cultural Grants Funding of the Department and other funding assistance to various initiatives of the sector and agencies and most importantly seeing through the development and implementation of a Cultural Statistics Framework. The unit is headed by the Senior Cultural Enterprises Officer.

Cultural Industries, Grants and Statistics

